School Board Journal A PERIODICAL OF SCHOOL ADMINISTRATION

Devoted to the Interests of School Boards, Superintendents, School-Business Officials, and School Architects



VOLUME 142 JANUARY-JUNE, 1961

INDEX TO TITLES AND AUTHORS

Volume 142—January to June, 1961

Abbreviations: (Ed.) Editorials; (N) News Items

	Month	Page		Month	Page
Administering the Automated School, Gerald T.			Darby, Francis C Progress in School Lighting	January	33
Kowitz	February		Definitive Experiment With Air Conditioning, Henry		
Alternatives to the Kennedy Plan, Elaine Exton	June	36	Wright	January	29
AASA in Philadelphia, Elaine Exton	May	36	Delegates to Decide NSBA's Role in National Educa-	** *	
Anatomy of the School Building Process		24	tion Scene, W. H. Shannon	February	6
Automation Challenges Education, William C. Rock.	April	19	Design for Team Teaching, Robert H. Johnson	January	16
Automation in School Accounting, Addison B.	March	17	Deterrents to Vandalism, James W. Colmey and Thomas Valentine	May	11
Saathoff	Maten	17	Developing the School Site, Eugene Spencer	April	32
D.H.W. District Design			Do School Boards Want General Federal Aid?	May	38
Balluff, Edward L.—Business as Usual—During Expansion	February	34	The state of the s	Many	30
Batho, Marshall G. — Overcoming a Drainage	Lebruary	54	Elliott, Richard W New Problems in Articulation.	June	11
Problem	April	34	Emerging Instructional Patterns and School Design,		
Baughman, M. Dale - When You Select a School			Raymond A. Orput, C. William Brubaker, William		
Administrator	February	18	Caudill, and Lester C. Haeckel	January	24
Beaverson, J. H The Complete School in Hoosick			Exton, Elaine — Alternatives to the Kennedy Plan.	June	36
Falls	June	22	Exton, Elaine — AASA in Philadelphia	May	36
Blending the Old With the New: The School Addition, Ray Claiborne	March	34	Exton, Elaine — Do School Boards Want General	May	38
Bracken, Charles — On Presenting the School Budget.	February		Exton, Elaine - Federal School Aid at the Cross-	ATELON,	(16)
Brubaker, C. William — Emerging Instructional	r cordar,	20	roads	January	40
Patterns and School Design	January	24	Exton, Elaine - President Kennedy's Program of		
Brown, Malcolm E The Shelby High School,			General Federal Aid for Public Schools	April	36
Shelby, N. C.	May	24	Exton, Elaine — Problems in Administration of the		
Buckley, Raymond C A Primer on Equalization	T 1		National Defense Education Act Exton, Elaine — Recommendations of Kennedy's Task	March	40
Rates	February	40	Force Committee on Education	February	42
Building a K-6 Program in New Boston, Mich., Thomas Krakker	June	24		Lendary	42
Burbank, Natt B. — The Centennial Junior High	June	24	Federal School Aid at the Crossroads, Elaine Exton	January	40
School, Boulder, Colo	March	20	Fenley, Frank O Try Saturday Classes for Enrich-		
Burbank, Natt B Ideas for a Junior High School.	March	20	ment	June	15
Business as Usual - During Expansion, Edward L.			Fifty Often Overlooked Areas of Teacher Frustration, Newton S. Metfessel and John T. Shea	Lower	
Balluff	February	y 34	Floral Park Board Assigns Department Chairman in	June	16
			School Buildings, (N)	April	35
Can Portable Classrooms Help Your District?	January	34	Fox, Willard - Thoughts on Electric Heating	May	32
Can the Teacher Shortage Be Solved?, Ray C. Maul.	May	17	From Cupboards to Elementary Libraries, M. Bernice		
Caudill, William - Emerging Instructional Patterns			Wiese	June	25
and School Design	January	24	Cibraltar Salary Program (Al)	A	
Centennial Junior High School, Boulder, Colo., Natt	** *		Gibralter Salary Program, (N)	April	35
B. Burbank	March	20	Green, Arthur S. — They Call It a Vacation	May	3.2
Changed High School Utilization, (Ed.)		38	orem mour o They can it a vacation	April	21
Cincinnati Salary Schedule (N)	May	8	Haeckel, Lester C Emerging Instructional Patterns		
Checklist for Better School Purchasing, L. V. Taylor.	June	28	and School Design	January	2.4
Claiborne, Ray — Blending the Old With the New: The School Addition	March	34	High School Dropout Problem in New York City,		
Classroom Shortage, The, (Ed.)	March	42	(N)	April	35
Colmey, James W., Deterrents to Vandalism	May	11	Hines, Clarence — One Book Is Not Enough	March	14
Compact Elementary School, E. G. Kellogg	Februar		Holmes, George W., III — Modern Ideas in Elementary School Planning, Corridorless Wing Approach	Man	
Complete School in Hoosick Falls, N. Y., J. H.			Homewood High School, Flossmoor, Ill	May	26
Beaverson	June	22	How Boardmen Can Evaluate the Curriculum, James	May	20
Concepts for the Modern High School	Februar	y 22	B. Jackson	February	17
Conduct of Public Officials, (Ed.)	Februar	y 44	How Citizens' Committees Can Help, Clint McGirr	March	38
Content of the Board Policy Handbook, Jimmy			How to Assure Quality in School Buying, Robert M.		.00
Magoulas	April	16	Kurtz	February	36
Curriculum Guide for School Board Members, John P. Sullivan		0	How to Care for New School Floors, Dave E.	Tonus	
A . ACMERICA MARKET A SACREST STATE OF THE SACRES STATE OF	4 (411)	4	CHIGHEY	Inminoria	2.0

	Month	Page		Month	Pag:
How to Test Classroom Furniture, Patrick J. Williams	March	36	Operate Safe School Bus Programs, John B. Murray Orput, Raymond — Emerging Instructional Patterns	April	11
Human Factor in Building Maintenance, J. Stanley Sharp	February	38	and School Design	January April	24 34
Ideas for a Junior High School, Natt B. Burbank	March	20		June	32
Jackson, James B. — How Boardmen Can Evaluate the Curriculum	February	17	Perkins, John A A Look at Salary Schedule	April	30
James, Arthur G A Modified Court Plan, Oak				April	30
Park Elementary School, Lansdale, Pa	January	19		March	16
Johnson, Robert H. — A Design for Team Teaching	January	16	President Kennedy's Program of General Federal Aid	April	36
Kane, William J. Thoughts on the School Courtyard	February	32		February	
Kellogg, E. G. — Compact Elementary School Kowitz, Gerald T. — Administering the Automated	February	28		February	
School	February	13	Education Act, Elaine Exton	March	40
Krakker, Thomas — Building for a K-6 Program in	Tumo	24	Progress in School Lighting, Francis C. Darby	January	33
New Boston, Mich	June		Public Good, (Ed.)	April	38
Buying	February	36	Mechan	February	39
Law of Defamation: Trap for the Unwary Schoolman, Reynolds C. Seitz	April	13	Quality of School Board Service, (Ed.)	April	38
Foskett, (Ed.)	May	40	Recommendations of Kennedy's Tack Force Commit-		
Local Strength Essential, (Ed.)	June	38	tee on Education, Elaine Exton	February	42
Look at Salary Schedule Length, A, John A. Perkins	June	12	Rickards, Montana H. — One Book Is Not Enough Riverside High School, Dearborn, Mich., Charles	March	14
MacDonald, Kenneth R. — North Seattle Senior High School	June	18	Wells	March	24
Magoulas, Jimmy — Content of the Board Policy Handbook	April	16	School Planning, Small-Scale Cluster Type Rock, William C. — Automation Challenges Educa-	May	28
Magoulas, Jimmy - Why Written School Board			tion	April	19
Policies Are Important	March	11	Saathoff, Addison B Automation in School Ac-		
Maintaining Secondary School Standard, Ellsworth S. Statler	May	14	counting	March	17
Manning, William R Modern Ideas in Elementary			School Building, 1961, (Ed.)	January	44
School Planning, The Compact Finder Design Approach	May	30	School Site, The, Carl E. Wilsey Seitz, Reynolds C.—The Law of Defamation: Trap	April	28
Maul, Ray C. — Can the Teacher Shortage Be Solved?	May	17	for the Unwary Schoolman	April February	13
McGirr, Clint — How Citizens' Committees Can	March	38	Shannon, W. A. — Delegates to Decide NSBA's Role in National Education Scene.		
Meehan, Kathleen — Put Life in Your Dedication Programs	February	v 39	Shannon, W. A. — NSBA Initiates New Services for Member Associations	February	
Metfessel, Newton S. — Fifty Often Overlooked Areas of Teacher Frustration	June	16	Sharp, J. Stanley - The Human Factor in Building	January	,
Modern Ideas in Elementary School Planning, The Compact Finger Design Approach, William R.			Maintenance Shea, John T. — Fifty Often Overlooked Areas of	Februar	y 38
Manning Modern Ideas in Elementary School Planning, Cor-	May	30	Teacher Frustration	June	16
ridorless Wing Approach, George W. Holmes, III	May	26	Brown Silvernail, Harold Mountainlake Terrace Senior	May	24
Modern Ideas in Elementary School Planning, Small- Scale Cluster Type Approach, Clarence E. Robbins.	May	28	High School	April	22
Modified Court Plan, Oak Park Elementary School,	Lanuary	10	Floors	January	20
Lansdale, Pa., Arthur G. James Morris, Paul — A Zoned Compact Plan for a Basic	January	1.9	Special Interest Clinics Slated for NSBA Convention	April	38
Academic Program	January	20	Spencer, Eugene — Developing the School Site Stanford Study of Permanent and Portable Class-	April	32
Mountainlake Terrace Senior High School, Harold Silvernail	April	22	rooms, (N)	April	43
Murray, John B Operate Safe School Bus Pro-		**	State Superintendents, (Ed.)	March	42
grams		11	Statler, Ellsworth S. — Maintaining Secondary School Standards	May	14
NSBA Initiates New Services for Member Associa- tions, W. A. Shannon		7	Sullivan, John P. — Curriculum Guide for School Board Members		9
NSBA Report	June	6			9
New Manual Helps Boards Write Policies, (N) New Problems in Articulation, Richard W. Elliott		6	Tax Loophole, (Ed.)		42
New York Custodian Promotion Plan, (N)		43	chasing		28
North Seattle Senior High School, Kenneth R. Mac-		7.1	Teacher-School Board Troubles, (Ed.)		38
Donald		18	Teaching Machines, (Ed.)		38
			Thar's Gold in Them Thar Schools, Patrick O. Welch.	9	34
One Book Is Not Enough, Montana H. Rickards and			There Is Progress, (Ed.)		ry 44
On Presenting the School Budget, Charles Bracken		14 ry 20			21
On Sun Control	March	31	James	May	2.2

ŧ

. *	Month	Page		Month	Page
Thoughts on the School Courtyard, William J. Kane.	February	3.2	What Do Bond Ratings Mean?, Walter H. Tyler	January	36
Timmons, James H. — Values in School Board Prac- tice	March	13	When You Select a School Administrator, M. Dale Baughman	February	18
Try Saturday Classes for Enrichment, Frank O. Fenley	June	15	Why Written School Board Policies are Important, Jimmy Magoulas	March	11
Tyler, Walter H. — What Do Bond Ratings Mean?	January	36	Wiese, M. Bernice — From Cupboards to Elementary School Libraries	June	25
Urban Renewal - An Opportunity, (Ed.)	February	44	Williams, Patrick J How to Test Classroom Furni-		
Using Stainless Steel in Schools, Richard E. Paret	June	32	ture	March	36
			Wilsey, Carl E The School Site	April	28
Valentine, Thomas - Deterrents to Vandalism	May	11	Wright, Henry - A Definitive Experiment With Air		
Values in School Board Practices, James H. Timmons.	March	13	Conditioning	January	29
Warren, Roger M The Shankland Scholarship			Zoned Compact Plan for a Basic Academic Program.		
Story	February	y 8	Paul Morris	Ianuary	20
We Leave Teachers in Classrooms, William Plutte	March	16		3	
Weich, Patrick O. — Thar's Gold in Them Thar Schools	June	34	Department Headings		
Wells, Charles — Riverside High School, Dearborn, Mich.	March	24	New Books: January, 8; May, 50.		
West Campus High School, Waukegan Township, Waukegan, Ill.	January	12	New Products: January, 48; February, 52; March, May, 52; June, 44.	49; April	1, 44;

School Board Journal A PERIODICAL OF SCHOOL ADMINISTRATION

Devoted to the Interests of School Boards, Superintendents, School-Business Officials, and School Architects



VOLUME 143 JULY-DECEMBER, 1961

THE BRUCE PUBLISHING COMPANY NEW YORK MILWAUKEE CHICAGO

INDEX TO TITLES AND AUTHORS

Volume 143—July to December, 1961

Abbreviations: (Ed.) Editorials; (N) News Items

	Month	Page		Month I	Page
Are Double Sessions Students Penalized Academically?			De Bernardis, Amo - Elements of Functional Class-		
Matt O. Hanhila	December		room Environment	November	3.2
ASBO in Toronto	December	7	Design for an Irregular Site, Robert Strumpfer	July	20
Audiforium Addition, Frayser High School, Memphis, Tenn., Dean E. Hill	July	28	Dingman, Erwin — School Practices in Fringe Bene- fits	August	7
Barnes, John B A Check List for Board Members	July	18	Doherty, Victor — Elements of Functional Classroom	N	
Bear, David E Substitute Teaching Programs	Novembe	r 17	Environment Doherty, Victor — The Principle of Equalization	November	32
Begin by Playing With Circles, Kenneth E. Parker			Dollars Through the Fingers, Jim Evans	September	20
and H. Curtis Ittner	July	38	Donley, Roy — A High School by Increments	August	20
Berg, Kenneth A.—St. Paul's Experiment in Science Education	Septembe	r 11	Dunn, Kenneth J.—A Cooperative Venture in Establishing a Salary Guide	September	
Better Processing of Educational Data, (Ed.)	Septembe	er 40		september	17
Bid Performance and Payment Bonds of School Build- ing Contractors (subrogation and release of surety),			Educational Facilities for a Growing Community (Harborfields High School)	September	22
Harold H. Punke	Septembe	36 ar	Eisemann, Carl — A Job Rated Schedule for Teacher		
Bid Performance and Payment Bonds of School Build- ing Contractors (provision and construction of con-			Salaries Elements of Functional Classroom Environment, Amo	July	15
tractor's bonds), Harold H. Punke	July	40	De Barnardis and Victor Doherty	November	32
Blending the High School Addition at Troy, Michigan	Decembe	r 25	Evaluation of School Furniture and Equipment, R. M. Comfort	0.1	
Boulder Measures Quality of Instruction, Natt B. Burbank	Novembe	er 13	Evaluation of School Furniture and Equipment, R. M.	October	3.2
Bracken, Charles Public School Budget Hearings	October	20	Comfort	November	30
Bradford, Eugene J.—The Principalship Interview	August	Q	Evans, Jim - Dollars Through the Fingers	August	29
Bronstein, Joseph E Manchester Memorial High			Exton, Elaine - Can the Impacted Areas Program	. ammanus	
School, Manchester, N. H	August	20	Carry General Aid to Victory?	November	31
Brydon, Robert W A Firm Foundation for School			Exton, Elaine - Congress Considers Public School Aid	July	42
Board-Superintendent Relationships	October	15	Exton, Elaine — House Defeats Massive Public School		
Burbank, Natt B Boulder Measures Quality of In-	Navamba	er 13	Aid	October	31
Struction	Novembe	er 15	Exton, Elaine — How Should Our Federal Office of Education Be Staffed?	September	38
Can the Impacted Areas Program Carry General Aid to Victory? Elaine Exton	Novembe	er 34	Exton, Elaine - Teaching the American Way of Life	December	3.2
Carpenter, Regan — Substitute Teaching Programs			Exton, Elaine — U. S. Education Office — Its Future.	August	3.1
Check List for Board Members, A. John B. Barnes		18	Facilities for Teaching Blind Children, David W.		
City Superintendents in Large Cities, (Ed.)	August	37	Pearce	August	10
Collins, George I Guesstimating Future School En-			Federation Versus Action Group: The NSBA Cannot		
rollments	Decembe	r 10	Be Both, Edward M. Tuttle	July	17
Comfort, Robert M. — Evaluation of School Furniture and Equipment	October	32	Filbin, Robert L. — Continuous Progress for All: Implications for the High School	October	11
Comfort, Robert M Evaluation of School Furniture			Firm Foundation for School Board-Superintendent Re- lationships, Donald D. Woodington and Robert W.		
and Equipment	Novemb		Brydon	October	15
Congress Considers Public School Aid, Elaine Exton		42			**
Conrad Weiser High School, James F. Shankweiler	July	22	Geigle, Ralph C. — Special Education Center	December	18
Continuous Progress for All; Implications for the High	October	11	Gill, Kenneth F. — Quality Schools at Budget Prices	August	24
School, Robert L. Filbin	October	11	Graham, P. D.—Meeting Problems of the Rapidly Growing School District	October	1.0
A, Kenneth J. Dunn	Septemb	er 17	Growth of American Education	October October	18
Council on Schoolhouse Construction Discusses Emerg-	- pression		Guesstimating Future School Enrollments, George J.	October	38
ing Education	Decembe	er 6	Collins and LaMoine Langston	December	10

	Month 1	Page		Month P	age
Hanhila, Matt O. — Are Double Sessions Students Penalized Academically?	December	13	Payment Bonds (types of claims covered by "payment" bonds), Harold H. Punke	August	.32
	December	9		August	16
High School By Increments, A, Roy Donley	August	26	and the second s	November	24
	July	28		November	28
Hitt, Harold H Robert E. Lee High School, Mid-		***		October	36
	November	18	Principalship Interview, The, Gabriel T. Palmisano and		
	October	34	Eugene J. Bradford	August	9
How Should Our Federal Office of Education Be Staffed? Elaine Exton	September	38		September	20
How to Explain Your English Program, Sydney Salt	July	21		September	24
How to Plan a High School, Robert W. Stickle	September		Public School Budget Hearings, Charles Bracken and W. A. Stumpf	October	20
How Wood Saved at Arcata, Kenneth R. MacDonald	July	36	Punke, Harold H.—Bid Performance and Payment Bonds of School Building Contractors (provision and	October	20
Improving the Status of Teachers, Lester Seth Vander Werf	September	14	Punke, Harold H Bid Performance and Payment	July	40
Industrial Arts and the Total Educational Program, William B. Steinberg	August	11	Bonds of School Building Contractors (subrogation and release of surety)	September	36
Involving Citizens in School Planning, Robert H. Johnson and J. William Rioux	December	30	Punke, Harold H. — Payment Bonds (types of claims covered by "payment" bonds)	August	32
Jenkins, Leo W. — That Wonderful Senior Year Job Rated Schedule for Teacher Salaries, Carl Eise-	August	14	Quality Schools at Budget Prices, Kenneth F. Gill	August	24
mann	July	15	Reducing the Time Lag in Educational Progress, Gerald T. Kowitz	November	9
Planning Jordan, K. Forbis — The NSBA Must Meet the Chal-	December	30	Renner, John W.—The Junior High School Science Picture	November	16
lenge of an Action Organization	August	15	Responsibility of School Boards, (Ed.)	November	38
Junior High School Science Picture, The, John W.			Rioux, J. William - Involving Citizens in School Plan-		
Renner	November	15	ming	December	30
Keep Your Heads and Save Your Hides, (Ed.)	November	38	Robert E. Lee School, Midland, Tex., Harold H. Hitt Role of the Educational Communications Specialist.	November	18
Kowitz, Gerald T. — Reducing the Time Lag in Educational Progress	November	r 9	Philip Lewis	December	16
Langston, LaMoine - Guesstimating Future School			St. Paul's Experiment in Science Education, Kenneth	C	
Enrollments	December	10	A. Berg	September	
Leading a Successful Board Meeting, Ronald M.			Salt, Sydney — How to Explain Your English Program Sandell, Roland M. — Leading a Successful Board	July	21
Sandell Let's End the Grouping Debate, (Ed.)	Septembe July	r 18	Meeting	September	18
Lewis, Philip — The Role of the Educational Com-	July	44	School West Carrollton Senior High	D	2.5
munications Specialist	December	16	School, West Carrollton, Ohio	December	21
Lothrop, James — Niagara-Wheatfield Junior-Senior High School, Lewiston, N. Y.	October	22	C. Olsen	October	28
Lovewell, C. C. — Planning High Schools	Novembe		School Practices in Fringe Benefits, Erwin Dingman	August	7
MacDonald, Kenneth R How Wood Saved at			Serianni, Louis — Why East Jackson Is Converting to All-Gas Heating	July	39
Arcata	July	36	Shankweiler, James F.—The Conrad Weiser High School	July	22
Manchester Memorial High School, Manchester, N. H., Joseph R. Bronstein	August	20	Should Student Records Be Made Available to Parents?	December	
McCarty, Donald J Organizational Influences on	1.3.		Smalley, Dave E The Vacuum Cleaner in School Maintenance	Septembe	r 32
Teacher Behavior Meeting Problems of the Rapidly Growing School Dis-	July	1.3	Special Education Center, Ralph C. Geigle and Lorenzo		
trict, P. D. Graham Merit Theme With Variations, Walter H. Hellmann	October December	18 r 9	Zeugner Steinberg, William B. — Industrial Arts and the Total	December	18
Milwaukee's Lunch Program	Septembe		Educational Program	August	11
Model Three-Track Summer School, A, Frank B.			Stickle, Robert W. — How to Plan a High School	Septembe	
Toalson	July	19	Strumpfer, Robert — Design for an Irregular Site	July	20
Modernization Versus Replacement, Fred D. Walsh	July	32	Stumpf, W. A. — Public School Budget Hearings	October	20
Montclair High School, Montclair, Calif	Novembe	er 24	Substitute Teaching Programs, David E. Bear and Regan Carpenter	Novembe	r 17
NSBA Must Meet the Challenge of an Action Organ- ization, K. Forbis Jordan	August	15	Teaching the American Way of Life, Elaine Exton	December	. 32
Needed Stand, A, (Ed.)		37	Team Teaching Idea, (Ed.)	October	36
New York Mess, (Ed.)		36	That Wonderful Senior Year, Leo W. Jenkins	August	14
New York's New Board			Toalson, Frank B A Model Three Track Summer		
Niagara-Wheatfield Junior-Senior High School, Lewis-		. 10	School		19
ton, N. Y., James Lothrop		22	To Expand or to Build Anew, Samuel Paul Tuttle, Edward M. — Federation Versus Action Group:	Septembe	
Olsen, Leroy C School Architecture and the Learn-		4.5	the NSBA Cannot Be Both	July	17
Organizational Influences on Teacher Behavior, Donald		28	U. S. Education Office - Its Future, Elaine Exton	August	34
J. McCarty		13	Unused Opportunity, (Ed.)	Decembe	r 35
Palmisano, Gabriel T The Principalship Interview	August	9	Vacuum Cleaner in School Maintenance, The, Dave E. Smalley		or 22
Parker, Kenneth H Begin by Playing With Circles		38	Vander Werf, Lester Seth - Improving the Status of		17.6
Paul, Samuel — To Expand or to Build Anew	Septemb	er 26	Teachers	Septembe	er 14

	Month	Page	Month Page
Walsh, Fred D Modernization Versus Replacement	July	32	Zeugner, Lorenzo — Special Education Center December 18
West Carrollton Senior High School, West Carrollton,			
Ohio, Harold E. Schnell	December	21	
Whitehead, John A A Problem in Site Adaptation	Septembe	r 24	
Why East Jackson Is Converting to All-Gas Heating,			DEPARTMENT HEADINGS
Louis Serianni	July	39	New Books: July, 10; August, 38; September, 46;
Why They Changed Their Name, (Ed.)	December	35	October, 8; December, 39.
Woodington, Donald D.—A Firm Foundation for School Board-Superintendent Relationships	October	15	New Products: July, 50; August, 42; September, 54; October, 42; November, 42; December, 41.

